

Recommended EOC Staff Personal Go Kit

This list includes suggestions to be included in Go-Kits to help inspire you to build the kit that meets your specific needs.

EOC Function Supplies

- ❑ Cell phone and car charger
- ❑ Clipboard
- ❑ Contact phone numbers (vendors, colleagues, city/county/EOC counterparts)
- ❑ Digital camera (optional)
- ❑ Documents (policies, procedures, regulations)
- ❑ Emergency Plan checklists and other reference documents (hard copy or on a thumb drive)
- ❑ Forms – ICS 214 (Unit log), supply requests, other job specific items
- ❑ GETS card
- ❑ Laptop (optional)
- ❑ Maps – Site, City, County, Utilities, etc
- ❑ Pad of paper and office supplies
- ❑ Anything you would need to perform your function if you could not get into the building
- ❑ **Note:** Any forms/maps, etc that are in your go-kit can also be stored in the EOC and mobile command post.

Personal Emergency Supplies (Everyone must have the first 5 items, the rest are your own personal choice and are presented here for consideration)

- ❑ 16 oz water
- ❑ Radio/batteries
- ❑ Snacks (ex. dried fruit, nuts, juice boxes, granola bars, other high calorie snacks – need 2400 calories per day)
- ❑ First Aid Kit (personal) Include headache medicine, antacids, Chapstick, decongestants / etc.)
- ❑ Flashlight – extra batteries
- ❑ Extra clothing for warm or cool weather (see suggestions below)
- ❑ Eye protection / Ear protection
- ❑ Hand sanitizer (2 oz)
- ❑ Hat & Hard Hat (If anticipated field assignment)
- ❑ ID / Drivers License / Money (paper and coin \$25)/ Credit Card
- ❑ Insect repellent
- ❑ Leather work gloves
- ❑ Map of local area
- ❑ Matches in waterproof case
- ❑ Medical Gloves – non-latex (2)
- ❑ N95 mask (2)
- ❑ Prescription Medications – 3 day supply (and list of medications used)
- ❑ Rain gear (33 gallon garbage bag will work)
- ❑ Reading materials/entertainment
- ❑ Toilet paper (small roll or Kleenex travel pack)
- ❑ Sunglasses / Extra eyeglasses
- ❑ Sunscreen
- ❑ Toothbrush, toothpaste, deodorant, wash cloth or wipes, personal items
- ❑ Utility Knife
- ❑ Vehicle fueled – 1/2 full at all times

- ❑ Watch or clock
- ❑ Whistle

1. Label ALL your equipment with your name and address!!!!
2. If packing several days worth of clothing, consider packing each day in a separate ziplock bag for easy retrieval
3. Pack water and other “leaking” items in ziplock bags

Clothing Suggestions:

- ❑ Sleeping bag / inflatable pillow
- ❑ Weather dependent: Always pack long pant, long sleeve shirts (light or heavy weight), T-shirts, jackets, hooded sweatshirt, long underwear, insulated gloves
- ❑ Work or hiking boots that provide ankle support (if field assignment expected) otherwise, comfortable lace-up shoes and EXTRA SOCKS
- ❑ Trouser belt
- ❑ Underwear

Additional Needed Supplies *for all members* (if you have a vehicle bring extra items)

Everything you have at your house that might be helpful at the EOC including:

- ❑ AA and D Batteries
- ❑ Cases of water
- ❑ Compass or GPS
- ❑ Folding chair
- ❑ Food that can be prepared on a small propane stove
- ❑ Fresh fruit
- ❑ Other non-perishable food (canned or otherwise)
- ❑ Ice in an ice chest
- ❑ Jumper cables
- ❑ Road flares